

RISK MANAGEMENT ACTION PLAN 2013-14

	THEME / SOURCE / ISSUE	ACTION	TARGET	LEAD OFFICER
1.	Risk Reporting / Communication	To further develop and refine the 'risk dashboard' approach in order to clearly and simply articulate the status of key risks.	Dec 2013	Risk and Assurance Manager in consultation with the Council Management Team.
2.	Risk Strategy / Communication	To work with the Council Management Team, including the new Chief Executive when in post, to determine the future format and focus of the 'Risk Workshop Reviews' including the process for updating and reviewing the Strategic Risk Register and the overall approach to managing risk.	Sept 2013	Risk and Assurance Manager in consultation with the Council Management Team and the Cabinet Member responsible for leading on risk management.
3.	Business Planning	Review, and where necessary, challenge the content of the Directorate Risk Registers to ensure that the key risks are aligned with the key priorities and that there is consistency of approach.	Sept 2013	Risk and Assurance Manager in consultation with Directorate Management Teams.
4.	Communication	To continue to work with the Directorate Business Development Managers (or their equivalent) recognising their pivotal role in ensuring that there is a co-ordinated and consistent approach to managing risk across the organisation.	Dec 2013	Risk and Assurance Manager in consultation with the Directorate Business Development Managers.
5.	Risk Funding	To arrange for an independent actuarial review of the internal self insurance fund. The review is undertaken triennially, in line with good practice, and will consider whether adequate funding is available within the self insurance arrangements to meet current and future liabilities.	July 2013	Risk and Assurance Manager in consultation with Marsh Risk Consulting.
6.	Risk Funding	To consider the implications of the Civil Justice Reforms, in particular, the changes that will be required in order to comply with the new protocols relating to how Employers Liability and Public Liability claims (up to £25k) are handled.	July 2013	Risk and Assurance Manager in consultation with insurers, claims handlers and legal representatives.
7.	Loss Control Reviews and Surveys	Undertake loss control reviews in order to identify improvements in how risk is managed and/or to seek to reduce losses. In addition, to facilitate and direct a programme of property 'fire and security' risk reviews either	Mar 2014	Risk and Assurance Manager in consultation with insurers and the Responsible Persons within the

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		at the request of insurance underwriters or in response to an area of concern.		respective premises/service areas.
8.	Guidance and advice	Ensure that an appropriate and current range of risk management and insurance guidance documents are available and aligned with the requirements of service areas.	Mar 2014	Risk and Assurance Manager
9.	Policy and Strategy	Review and update the Risk Management Strategy to ensure that it remains relevant and appropriate. Report any significant changes to the Governance Committee.	Mar 2014	Risk and Assurance Manager